



SPORTABLE COMMITTEES

FINANCE COMMITTEE:

The Finance Committee is chaired by the Board Treasurer and will consist of at least three members of the Board and such other appointees, whether they be members of the Board or not, as the Board of Directors deems advisable or necessary. The committee is responsible for reviewing and providing guidance for Sportable's financial matters; specifically, internal controls, independent review/audit and financial analysis. The responsibilities of the Finance Committee shall include all the duties and responsibilities delegated by the Board, including but not limited to

- Reviewing the Corporation's expenditures and financial statements on a regular basis, and in no event less than quarterly.
- Working with Director of Finance to present an annual budget to submit to the Board of Directors for approval.
- Monitoring the organizations' continued solvency and
- Ensuring the preparation and sufficiency of an annual audit or review of the organization's financial statements and all necessary tax forms.

GOVERNANCE AND NOMINATING COMMITTEE

The Executive Committee is led by the Board President/Chairman and is responsible for matters involving Board governance and will act on behalf of the full Board in between regularly scheduled meetings. The Board of Directors may appoint a Governance and Nominating Committee consisting of at least three members of the Board and such other appointees, whether they be members of the Board or not, as the Board of Directors deems advisable or necessary. The responsibilities of the Governance and Nominating Committee shall include all the duties and responsibilities delegated by the Board, including but not limited to:

- Oversight and administration of the Corporation's governing documents, such as the Articles and Incorporation and these bylaws, as well as the rules and procedures followed by the Board and each committee thereof and
- Recruitment, selection and nomination of individuals willing and qualified to become members of the Board of Directors of the organization or officers of the organization.
- Establishing and implementing matrix of Board responsibilities and ensuring proper board composition
- Monitoring committee work and overall board effectiveness through annual self-assessment
- Establishing board terms and succession planning infrastructure
- Reviewing on a periodic and/or annual basis, the performance of the Executive Director.
- Addressing all personnel matters presented by the Executive Director;



DEVELOPMENT COMMITTEE

The Development Committee leads the development and community outreach efforts and is responsible for oversight of, and guidance relating to, Sportable's overall fundraising (to include government, foundation, corporate, individual, and board grants/giving), as well as non-program related marketing and communications. The Board of Directors may appoint a Development and Community Engagement Committee consisting of at least three members of the Board and such other appointees, whether they be members of the Board or not, as the Board of Directors deems advisable or necessary. The responsibilities of the Development and Community Engagement Committee shall include all the duties and responsibilities delegated by the Board, including but not limited to:

- Providing leadership and oversight in fundraising, communication and marketing for the organization
- Developing an annual fund solicitation plan and materials
- Hosting an annual signature fundraising event
- Cultivating potential donors, grantors and other philanthropic partners and
- Reviewing non program related marketing and communication plans of the organization
- Working with Executive Director to cultivate key community partners, particularly those that provide strategic funding or capacity building opportunities , and support the growing roster of volunteers necessary to effect quality program instruction
- Developing plans to maximize penetration into greater Richmond health care community
- Identifying opportunities for strategic relationships at the local, state and federal level
- Developing a plan to advance Sportable's schools initiative and the Changing Perceptions in Schools Program
- Developing an action plan to engage Central Virginia Counties in a services-for-dedicated-funding relationship.

❖ All meeting dates and times will be set by the chair and committee.